



UNIVERSITY CONGREGATIONAL
UNITED CHURCH OF CHRIST

4515 16th Avenue NE, Seattle, WA 98105-4201

Phone: 206.524.2322 Fax: 206.524.0602

www.universityucc.org office@universityucc.org

Dear Friend,

Thank you for your interest in setting up automated giving. If you already use automated giving, thanks for your participation! The program can help you give regularly to University Congregational United Church of Christ. Your contributions are made through pre-authorized withdrawals from your bank account. Here is some additional information:

What are the benefits?

This is a reliable, safe way to conveniently put your stewardship plan into action. Because your gift is given consistently, there's no need to play "catch-up" at year-end or worry about forgotten checkbooks or missed Sunday offerings. You are not the only one that benefits. The church benefits from steady, more predictable revenues throughout the year, more efficient bookkeeping, and greater confidence in meeting its financial commitments so the mission and ministry of the church can be better planned.

What do I need to do to participate?

Just complete the Automated Giving Authorization Form on the back, attach a voided check from your checking or savings account, and mail or bring the form to the church office. You can also enroll on line. Just click on the secure link at the church's web site: www.universityucc.org.

How much do I have to give?

There are no minimum or maximum amounts you may contribute.

Is this automated giving program safe?

Yes, it utilizes the banking system's Automated Clearing House network (ACH), the same network that is used for direct deposit and automated bill payment. Automated funds transfer is governed by strict national rules set by the ACH network and governed by regulations of the Federal Reserve.

If I don't write checks, how do I keep my account balance straight?

All contributions will be clearly listed on the monthly checking or savings account statement you receive from your financial institution. Also, your contribution is made on a pre-established day, so you can deduct it from your check record then. You will also continue to receive a contribution statement from the church.

How do I participate in the weekly offering if my gift is automatically deducted from my account?

You may always give during worship. Participating in the automated giving program does not limit your giving.

What if I change my bank or account or want to change the amount of my contribution?

Just complete a new Automated Giving Authorization Form to document a change in your bank, account, or the amount of your contribution.

Can I stop my participation in the automated giving program?

You may stop your participation in the program at any time with 30 days written notice.

Is there any charge to me by my financial institution to have my givings withdrawn from my account?

No. There are no fees to you. The church is charged 25¢ per transaction, which is absorbed by the stewardship and finance board budget, as are other bank charges.

Why can't I give by credit card?

We are not set up for credit card transactions at this time.

Can I pay on line?

Yes! Just click on the secure link at the church's web site: www.universityucc.org.

Who do I talk to if I have more questions?

Feel free to contact church bookkeeper Christi Recchi (crecchi@universityucc.org / 206-524-2322) or church administrator David Anderson (danderson@universityucc.org / 206-524-2322).



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UCC840950

Automated Giving Authorization Form

Date _____

For Office Use Only: Envelope # _____

Effective Date _____

New Authorization

Change Contribution Amt

Change Contribution Date

Change Financial Institution Acct

Discontinue Electronic Contribution

Name on Account
(Please Print)

Address

City, ST Zip

Regular Contribution

Weekly (Transferred on Mondays)

Semi-Monthly (Transferred on the 1st and 15th)

Monthly (Transferred on what date of the month: _____)

i.e. 1st, 3rd, 9th, 27th, etc.

Quarterly (The first of the month beginning _____)

General Operating Budget \$ _____

Other _____ \$ _____

Total Amount Per Donation \$ _____

Please take my contribution directly from the account specified:

Checking Account
(attach a voided check)

Savings Account
(attach a savings deposit slip)

Routing # _____

Account # _____

Starts with 0, 2, 2, 3 and is 9 digits long

Located at the bottom of the check

I authorize University Congregational United Church of Christ to process debit entries to my account. I have attached a voided check or savings deposit slip. This authority will remain in effect until I give a reasonable notification to terminate this authorization.

Authorized signature on my account

Date

Please attach a voided check or savings deposit slip.